



Internet and Email Use Student Code of Conduct

Caversham Valley Primary School has clear expectations and boundaries in place to ensure that Internet and Email is only used by children to enhance their learning and support staff in the development of Information Literacy skills with classes.

Appropriate use

- The Internet is only to be used by staff and children for curriculum purposes, independent research, and the transfer of information relevant to the achievement of schools goals and planning.
- The use of the Internet is to be legal and ethical.
- Access to networks and computers/devices provided by CVPS is to be fair and equitable.

Child use

CVPS staff recognise that when children use the internet for any purpose, they may inadvertently access sites or information that are inappropriate. The school has processes in place to minimise the chance of this occurring.

The following summarises the conditions of use by children while at school:

- All parents and children are required to a use agreement form before accessing any devices or the internet.
- Children may only use devices and access the internet after approval from the appropriate staff member.
- Before students are directed onto a site for class research the teacher would, where possible, have visited the site previously to deem its suitability.
- Children are to immediately inform a staff member if they access a site that they feel is inappropriate.
- Internet usage is monitored by the school.
- Children are not to print unless they have approval from the appropriate staff member.
- Parent consent is required for all use of media and child photos in published articles. This generic approval is part of the enrolment forms and process.



Internet Student Code of Conduct

Kindergarten, Pre-primary – Year 2

Parent Agreement

I agree to allow my child to access the Internet and email at Caversham Valley Primary School. I understand that teacher directed websites will have been previously viewed by the appropriate staff member.

I understand that a member of the school staff may view incoming and outgoing email correspondence before it is mailed or received.

I understand that my child will be under adult supervision when using the Internet and/or email.

I have explained to my child that they should minimise the window and inform the teacher if they encounter any material on the internet that makes them feel uncomfortable at any time. I understand that teachers will discuss these issues with all members of the class and remind children regularly of the school policy for internet and device usage.

I understand that my child's picture will not be sent over the Internet without first receiving permission from a parent and then teacher approval.

My child is aware that they should never give out personal information, including phone numbers, last name or home address when using the Internet.

I agree to _____ (child's name) using the Internet, email and school devices at school for educational purposes in accordance with the agreement above.

I understand the school will provide adequate supervision and that processes are in place to minimise risk of exposure to unsuitable materials.

I understand that my child will not be able to use school devices or the internet at CVPS if this agreement is not signed and returned.

Parent/Guardian signature: _____

Parent/Guardian Name: _____ Date: _____